



U.S. Department of Justice

United States Attorney

Eastern District of Pennsylvania

About the Office:

The Eastern District of Pennsylvania is one of the largest districts in the United States. The District covers a nine-county area in southeastern Pennsylvania with a population of 5.2 million people. The District's principal city is Philadelphia and contains the fourth largest metropolitan center in the country.

Responsibilities and Opportunity Offered:

In anticipation of future vacancies, the District is accepting applications from experienced trial attorneys to prosecute criminal cases and to represent the United States in civil actions in both defensive and affirmative cases.

Qualifications:

Applicants must possess a J.D. degree, be an active member of the bar and have at least two (2) years post-J.D. litigation experience. Experience with electronic evidence and software systems valued.

Travel:

Occasional travel within and outside the District will be required.

Salary Information:

Assistant United States Attorneys' pay is administratively determined based, in part, on the number of years of professional attorney experience. The range of basic pay is \$43,922 to \$129,590 plus 21.25% locality pay.

Location:

U. S. Attorney's Office for the Eastern District of Pennsylvania is located in Center City Philadelphia. Philadelphia offers a unique variety of attractions, culture, and entertainment.

Relocation Expenses:

Relocation expenses are not ordinarily authorized.

Application Process and Deadline Date:

Please send a resume and cover letter to:

United States Attorney Michael L. Levy
615 Chestnut Street, Suite 1250
Philadelphia, PA 19106-4476

Resumes and cover letters may also be sent via electronic mail to:
USAPAE.AUSA.Recruit@usdoj.gov

No telephone calls please. Position is open until filled.

Internet Sites:

The home page for the U. S. Attorney's Office, Eastern District of Pennsylvania may be accessed at: www.usdoj.gov/usao/pae

This and other attorney vacancy announcements can be found at: <http://www.usdoj.gov/oarm/attvacancies.html>

Department Policies:

Assistant United States Attorneys must reside in the district to which they are appointed, or within 25 miles thereof.

All initial attorney appointments to the Department of Justice are made on a time-limited (temporary) basis. Temporary appointments may, or may not, be made permanent without further competition.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must

include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the “point” system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, <http://www.opm.gov/forms/pdfimage/sf0015.pdf> for a copy of SF 15, which lists the types of 10 point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of non-service-connected disability pensions to be dated within the last 12 months except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.